The Madison Parish Port Commission met in a regular session on Tuesday, July 26, 2022 at the Madison Parish Port Commission Office. The meeting was called to order by Chairman Donald Frazier and a roll call was taken as follows:

Commissioners present: Donald Frazier, Charles Vining, Jim Tucker,

Harold Allen and Isaiah Ross

Commissioners absent: Latasha Griffin and Robert Charles Brown

Other members present: Patrick Terry Murphy, Executive Director &

Kimmeka Epps, Secretary/Treasurer

Visitors: Dino Trevino, DSR

Secretary Epps requested the Board’s approval to amend the agenda to remove item G and table the item until further notice. Motion carried unanimously.

Roll Call

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

Secretary Epps informed the board of the bold text in the minutes representing visitor comments during the agenda items.

On motion given by Vice-Chairman Vining and Commissioner Tucker on approving the previous meeting minutes on Tuesday, June 28, 2022. The minutes were approved with no necessary corrections. Motion carried unanimously.

Secretary Epps stated that the financials are looking good as the fiscal year-end is near.

On motion given by Commissioner Allen and seconded by Vice-Chairman Vining, the financial reports were approved with no necessary changes. Motion carried unanimously.

Murphy provided information regarding the lift station reports from Jabar Construction. Murphy has contacted the tenants at the Port were some of the problems are resulting from and we are working on correcting those issues. Should the lift station require upgrading Murphy stated that he would disclose that information to the Board. Vice-Chairman Vining stated that as long as someone is addressing the problem. President Frazier questioned the contract status? Murphy stated that Jabar provided a contract but he is working towards correcting some of the issues and hopefully the Port will not have to accept the contract at this time.

Secretary Epps provided information from both Guaranty Bank & Tensas State Bank with information on Certificate of Deposits in addition to stating the current status of the CD(s) at Delta Bank. Vice-Chair Vining stated that the rates are continuing to climb. Murphy added that all banks are competitive. Commissioner Allen questioned if the interest will be moved to the Construction Fund. Epps stated that upon approval the monies will be moved.

On motion given by Vice-Chairman Vining and seconded by Commissioner Ross, to move the CD #2 to Guaranty Bank. Motion carried unanimously.

Roll Call (Resolution Support)

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

Murphy provided the inspection report to the Board on the Water tower. Murphy stated that he would like to follow the direction of Commissioner Allen regarding the inspection report. Commissioner Ross questioned whether the water tank deteriorated within 5 years. Murphy stated that the items on the current report were not mentioned previously with all the OSHA requirements. Commissioner Allen stated that you have to look at the age of the tank. Vice-Chairman Vining stated and the condition of the water. Commissioner Allen stated that he would like to review the report more in depth. Commissioner Allen stated that Louisiana is not an OSHA State which means you are not required to follow OSHA rules.

On motion given by Vice-Chairman Vining and seconded by Commissioner Ross, to approve the Director to consult with Commissioner Allen on requirements from the inspection report of the Water tower. Motion carried unanimously.

Murphy discussed the preparations of the river bank. He stated that we is looking at applying for a Capital Outlay request to build a concrete ramp to the river and put in a paved road. Possibly adding rail also. Jamie Dalhasser provided a bid on clearing the area. Murphy reported that he will look over the bid and follow up later.

Murphy discussed that employees at the Port would like to have a food truck back at the Port. He spoke with Tammy Neal about returning and she stated that she will work on it. President Frazier questioned whether we would allow her the same conditions as before. She would have to provide all the necessary paperwork and take care of her own utilities. Vice-Chairman Vining questioned her Liability Insurance? Secretary Epps stated that she has not provided that information as of yet.

**Public comments: Dino Trevino, DSR stated that the grass is high near the tracks to Complex Chemical. Murphy asked Dino whether DSR would move the storage cars should RailCar Co. have supplies coming in on the rail. Trevino stated absolutely. Vice-Chair Vining questioned the trees that are down near the track. Trevino stated that most of the trees down aren’t their trees.**

On motion given by Vice-Chairman Vining and seconded by Commissioner Allen, to move into executive session. Motion carried unanimously.

On motion given by Vice-Chairman Vining and seconded by Commissioners Allen & Ross, to end the executive session and return to regular session. Motion carried unanimously.

There being no further business brought before the board, Chairman Frazier declared the meeting adjourned.

Kimmeka Epps Donald Frazier

Secretary/Treasurer Chairman